

APPLICATION FOR ARCHITECTURAL MODIFICATION(S)
ACC FORM FOR REVIEW

ACC forms take approximately 7-15 Business Days to process. Please note modifications CANNOT begin until you receive an answer/approval in writing. You do not have to call to check the status of your application.			
For processing of this application, mail/drop-off to: or to on-site office/clubhouse. (DO NOT FAX) 5200 Blue Lagoon Drive, Suite 1000, Miami, Florida 33126 Please deliver or mail this form with ALL required property surveys, plans, and/or specifications. <i>Please be sure to include required pictures, samples, property survey, plans and/or specifications so there is no delay/return.</i>			
Association Name:		("Association")	
Property Address:			
Date Applying :	Daytime #:	Account#:	--
Name of Owner(s):			("Owner")

Approval is proposed for the following modification(s), addition(s), and/or alteration(s) as described below and/or on the attached page(s) (the "Work"):

Check the applicable boxes and/or describe below:

- | | | |
|--|--|---|
| ☐ Awnings | ☐ Landscaping Additions/Modifications | ☐ Play Structure/Playgrounds |
| ☐ Exterior Paint as per approved colors | ☐ Other Exterior Modification | ☐ Pool Installation |
| ☐ Exterior Lighting/Solar Lights | ☐ Patio Furniture Visible | ☐ Satellite Dish Location |
| ☐ Fence as per approved criteria | ☐ Patio/Terrace/ Decks | ☐ Spa/Jacuzzi |
| ☐ Hurricane Panels/Accordion Shutters | ☐ Pavers/Driveway/Paver Extensions | ☐ Other: _____ |

THIS IS A RE-SUBMITTAL ☐ Yes ☐ No

Additional Information/Detail: _____

Attached...Please note you **MUST** provide the following: (If Applicable) **Process will be delayed if missing!**

- ☐ Color plan(s)
☐ Drainage Surface Water Plan
☐ Initial or Revised Plan(s) and/or Specification(s) _____
☐ Material(s) Designation Plan/Sample(s) _____
- ☐ Property Survey, showing location of Modification(s)
☐ Sample(s)/Picture(s)
☐ Other: _____
☐ Other: _____

In consideration for the Association reviewing and approving this Application, by initialing and signing below, Owner agrees and acknowledges as follows:

Owner shall be fully responsible for any and all damages to common areas or other adjacent property, including damage caused by Owner's contractors, suppliers, laborers, and/or vendors. Access to perform the Work is only to be through Owner's property. All persons performing Work shall be licensed and insured as required by the Association. Proof of such licensure and insurance shall be provided to the Association in advance of the Work being performed. Work shall only be performed during times designated by the Association.

Owner agrees and understand that should the owner desire to install any new improvement or landscaping within the boundary of a lot, a drainage surface water plan prepared by a professional irrigation contractor, a landscape architect, or an engineer acceptable to the Association will be required to accompany this application. Said water plan must certify that the proposed improvement or landscaping will not adversely affect the drainage and irrigation of the Community and/or any adjacent lots.

Owner shall obtain all necessary permits and approvals from all authorities having jurisdiction over the Work. Owner shall fully comply with all governing documents of the Association, including but not limited to all rules and regulations of the Association. Owner shall be present at all times during performance of the Work.

To the fullest extent permitted by law, Owner shall indemnify, defend, release, and hold harmless the Association, its officers, directors, agents, managers, and employees (the "Indemnified Parties") from and against any and all claims, liability, damages, losses, expenses, and costs, including, but not limited to, attorney's fees, at both the trial and appellate level, caused in whole or in part by any act, omission or default of the Owner or anyone acting on the Owner's behalf, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, arising from the Work that is the subject of this Application. In any and all claims against the Indemnified Parties by any employee of the Owner or anyone acting on the Owner's behalf, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation hereunder shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Owner or anyone acting on the Owner's behalf, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable under Workmen's compensation acts, disability benefit acts or other employee benefit acts. The provisions of this Paragraph shall survive the completion of the subject work. This indemnity shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that otherwise exists in favor of the Indemnified Parties.

Owner agrees, understands, and acknowledges that failing to abide by the aforementioned will be deemed as grounds for this request being DENIED or revoked after approval.

Anticipated Commencement Date: _____ Owner's Signature: _____

Anticipated Time for Completion: _____ Owner's Signature: _____

(FOR ARCHITECTURAL CONTROL COMMITTEE/PROPERTY MANAGEMENT OFFICE USE ONLY)

Approved ☐ Date _____ X _____
(Signature of ACC Chairperson/OR Property Manager)

Disapproved ☐ Date: _____ X _____
(Signature of ACC Chairperson/OR Property Manager)

Request **APPROVED**, are subject request on letter of approval:

Request **DISAPPROVED**, as per explanation on letter of disapproval:

YELLOW- Homeowner Copy **(DO NOT TEAR, will be returned to you with letter)** * WHITE-Unit File with copy of letter

***PLEASE NOTE IF YOU ARE USING ONLINE FORM, YOU MUST PRINT 2 COPIES OF FILLED IN FORM**

