



INSTRUCTIONS FOR ARCHITECTURAL MODIFICATION REQUEST

Please log into your resident portal to submit an Architectural Modification Approval Request

Triple Falls (single family homes) - <https://triplefallsatparkland.connectresident.com/>

Victoria Falls (townhomes/villas) - <https://victoriafallsatparkland.connectresident.com/>

Read and submit all requirements listed below. Required documents must be in PDF and color photos. Incomplete applications will not be processed and will delay your approval. Approvals may take up to 30 business days to process from the day a complete application is submitted.

PLEASE NOTE: WORK MAY NOT BEGIN UNTIL YOU RECEIVE THE APPROVAL LETTER AND CITY PERMIT (IF APPLICABLE). HOMEOWNER IS RESPONSIBLE FOR OBTAINING CITY PERMITS AND FINAL INSPECTION (IF REQUIRED).

1. Only one modification request per application.
2. Picture of material to be used in project and/or color swatch (if painting) from community's approved colors.
3. Survey of the property with location and measurements of proposed modification.
4. Notice of Acceptance (NOA) for impact windows or shutters and site plan.
5. Contractor's license. If the Homeowner will complete modification, a letter is required stating: "Owner will take full responsibility for any damage that may occur"
6. If hiring a contractor, must submit *contractor's insurance certificate* as follows:

Association Name [Triple Falls at Parkland or Victoria Falls at Parkland]

c/o FirstService Residential

Homeowners Name

Homeowners Address

Parkland, FL 33067

****If performing a project such as installing a new pool, screen patio, pavers or any other modification that will affect the irrigation, owner MUST contact Grasshopper's for a quote to Cap the irrigation and another quote once the project is completed to Re-Route the irrigation as needed. The HOA and/or Grasshopper's will not be liable for any issues if the owner hires a different vendor.**

GRASSHOPPER'S LANDSCAPING & DESIGN

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